

BUDGET AND PERFORMANCE PANEL

Work Programme Report

24th February 2015

Report of Chief Officer (Governance)

PURPOSE OF REPORT

To update Members regarding the Panel's Work Programme.

This report is public.

RECOMMENDATIONS

- (1) That members note the Work Programme, as detailed in Appendix A to the report.**

1.0 Introduction

- 1.1 This report provides members with recommendations for inclusion in the Panel's work programme and advises of possible upcoming items for consideration and work in progress.
- 1.2 The Budget and Performance Panel is responsible for setting its own annual work programme within the terms of reference, as set out in Part 3, Section 13 of the constitution.
- 1.3 Members of the Budget and Performance Panel are entitled to give notice to the Chief Executive that they wish an item relevant to the Terms of Reference of the meeting to be included on the agenda for the first available meeting, and the meeting will determine whether the issue should be included in its Work Programme based on its relevance as compared to the priorities as set out in the Scrutiny Work Programme (Part 4, Section 5 of the Constitution).

2.0 Report

- 2.1 The Work Programme has been updated to include the Arts Commissioning Framework and the Procurement Strategy, agreed at the November meeting of the Panel. Further details are contained within Appendix A to this report.
- 2.2 The Panel has previously requested Service Level Agreements, together with Commissioning, to be placed on its Work Programme. A report on Voluntary, Community and Faith Sector (VCFS) commissioning has been provided and is contained elsewhere on the Agenda.

With regards to Arts Service Level Agreements (SLAs) the Panel is asked to provide further detail. In particular Members are asked whether they require a report on the monitoring of existing Arts SLAs or future monitoring. Future

monitoring would be included on the Work Programme at the same time as the Arts Commissioning Framework, which is already contained within the Programme.

- 2.3 At the meeting of the Panel, held on 27th January 2015, it was agreed that the processes and costs of appointing an external provider for the annual Lancaster Fireworks Spectacular, which takes place as part of the Light Up Lancaster event, be considered for inclusion on the Panel's Work Programme at the next meeting. Members are requested to consider whether they feel it appropriate to request a briefing note on this issue at this stage, prior to considering whether to add this matter to the Panel's Work Programme.

SECTION 151 OFFICER'S COMMENTS	
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The Section 151 Officer has been consulted and has no further comments.	
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MONITORING OFFICER'S COMMENTS	
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The Monitoring Officer has been consulted and has no further comments.	
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BACKGROUND PAPERS	Contact Officer: Stephen Metcalfe Telephone: 01524 582073 E-mail: sjmetcalfe@lancaster.gov.uk
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None.
